

Getting the Most out of Shed Membership Safely



Ensure:

- All shed activities are conducted safely
- Everyone is fit and able to participate in Shed Activities they choose
- Provision of a thorough induction and training regime
- Continuous monitoring and improvement of activities
- Communication is clear and easily understood
- Systems and procedures are simple but robust
- We have fun



Australian Men's Shed Association
SHOULDER TO SHOULDER

The Men's Shed Health & Safety Manual



103 pages

Approach

- Rigorous Maintenance programmes for equipment
- Fit for purpose training regimes
- Membership categories related to competence, provide flexibility and are simple to follow
- Supervisors are key part of having a Safe Shed – enhanced training
- Member's vigilance is the critical element
- Introduction of "STOP" regime (Steve Rodgers)
- Verification of Competency at various milestones related to age and training anniversaries



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New Membership Categories

Progressive Stepwise Approach

- Green : Financial only
- Yellow: Access to all facilities except Machine Shop and Wood Turning Shop and to all tools in Main Hall except for power tools(with plugs) and specialist equipment. Use of cordless drills is permitted
- Red Yellow dot access plus power tools but excluding specialist equipment and machine shop equipment
- Blue Red dot access plus full access to machine shop unsupervised
- Silver Red dot plus access to woodturning shop
- Magenta Red dot and allowed to use specialist equipment (eg CNC and table routers)

Half dots or “L” indicate members undergoing training and working under supervision



Example Yellow Dot Induction

Shed Groups and Layout

Supervisors Role

Badges and access to equipment

Events and Charges

Safety and Member responsibilities

- PPE

- First Aid

- Epi-pen

- Defibrillator

- STOP Process

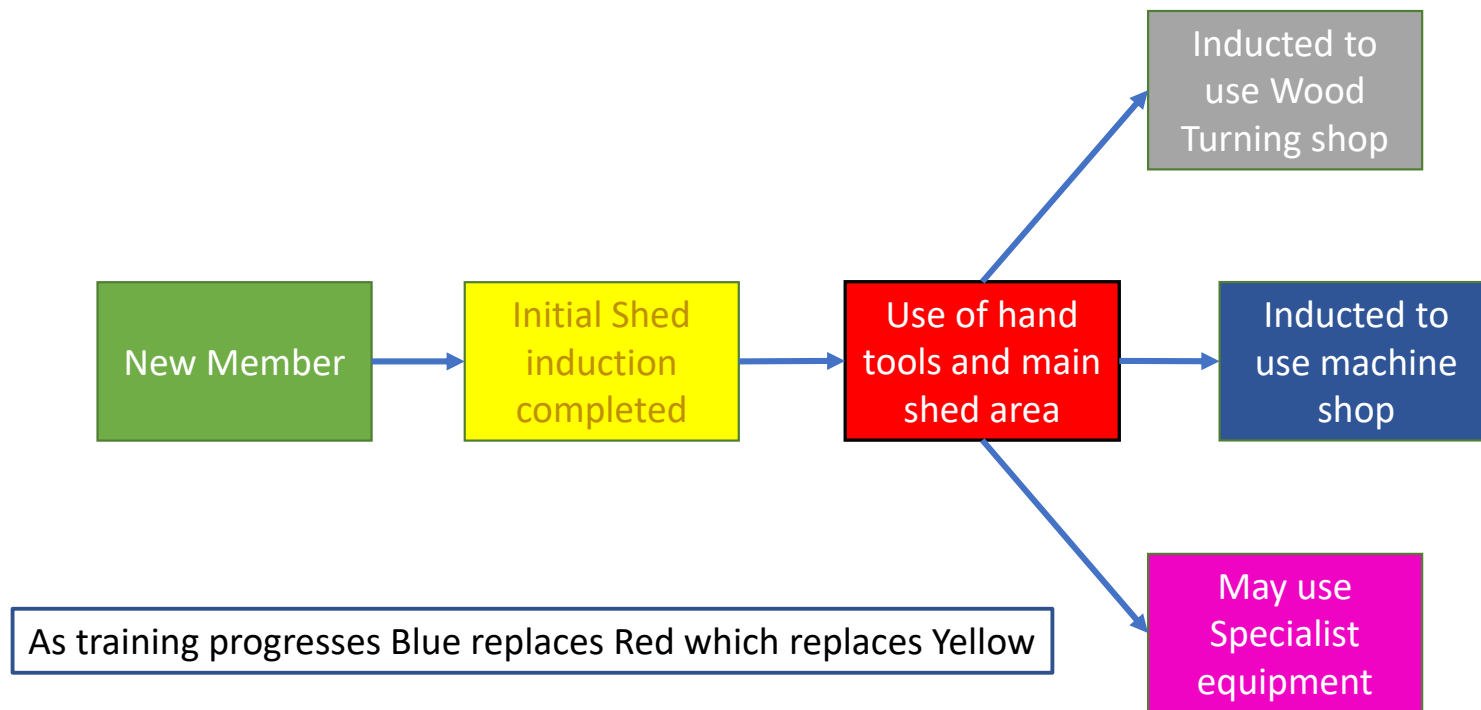
- Expenses

- Waste and Rubbish

- Work bench practices

- Equipment breakages and maintenance

- Etc.



We expect most members to have two or three dots but it is a free choice and anyone can stop at Green + Yellow or choose to get a full suite Green+Blue+Silver+Magenta.



Supervisors

Three Categories

- **Roster (yellow jacket)**

- Observes and advises members
- Ensures all members are working safely
- Carries out yellow dot inductions
- Provides point of contact for public
- Able to issue STOP card and refer members to Training Supervisors

- **Training (orange jacket)**

- Trains members for Red and Blue dots
- Carries out Member competency assessment

- **Maintenance (orange Jacket)**

- Member of Maintenance team
- First port of call when something breaks

While the Supervisors are “on the front line” any member can and should be watchful and take immediate action should anything unsafe be seen. Everyone can ask someone to STOP



Safety Initiatives

Maintenance:

of Equipment to ensure safe and reliable operation

- Establishment of Maintenance group
- Tagging of electrical equipment

of Member's Skills

- **Verification of Competency (reassessment by training supervisor)**
 - Under 75 every 2 years
 - 75 to 80 every 18 months
 - 80 to 90 every 12 months
 - 90+ every 6 months

TidyHQ will be used to monitor and send reminders

All members over 80 must have a valid driver's licence or provide a doctor's certificate indicating they are able to use shed equipment.



Questions